



H. Lavity Stoutt Community College

Centre for Applied Marine Studies

Paraquita Bay, Tortola

British Virgin Islands

HEALTH & SAFETY POLICY

POLICY

1. To prevent all injuries to personnel, unsafe acts and damage to property.
2. To carry out our work recognizing that safety is essential in the effective operation of the College.
3. To recognize that all College Staff and Students have a personal and collective responsibility for safety.
4. To promote safe working practices in all workplaces.

IMPLEMENTATION

- 1 The prime responsibility for implementation of the Safety Policy lies with those in supervisory positions. However, to be effective, the commitment and involvement of ALL staff and students is required.
- 2 All work will be adequately supervised, with safety being an integral part of the process.
- 3 Staff responsible for an activity will ensure that only safe working practices are used.
- 4 College Authorities will respond positively to recommendations when changes in policies, practices or equipment are identified as being necessary to improve safety.
- 5 When developing new courses of facilities, full account will be taken of all health and safety aspects to ensure that this policy is not compromised.

SAFETY IN CLASSROOMS, LABORATORIES AND PRACTICAL AREAS.

STUDENTS PLEASE:

DO

- 1 Strictly observe all safety notices and “No Smoking” signs.
- 2 Ensure your clothing is appropriate for the practical exercises to be undertaken. This includes relevant safety clothing such as lifejackets, safety helmets, safety shoes, safety glasses, ear defenders, boiler suits, safety gloves, fire-fighting suits etc...
- 3 Report immediately any fault, failure or malfunction of any equipment to a member of staff, including abnormal temperatures, odours or sounds.
- 4 Comply at once with any instruction from teaching or technical staff regarding the use of equipment.
- 5 Keep clear of any workspace which is undergoing maintenance.
- 6 Take great care when close to moving equipment or electrical leads.
- 7 Report any accident, or any other matters relating to safety, to a member of staff immediately.

AVOID

- 1 Attempting to operate any piece of equipment until you have received instruction in its use.
- 2 Attempting to operate any piece of equipment except within an organized and supervised activity.
- 3 Tampering with any equipment.
- 4 Opening any equipment.
- 5 Attempting to connect or disconnect any electrical appliances.