

# CHARTERED MANAGEMENT INSTITUTE

At HLSCC

**Level 7 Diploma in  
Strategic Management and  
Leadership Practice**



## CMI LEVEL 7 (7D30) DIPLOMA IN STRATEGIC MANAGEMENT AND LEADERSHIP PRACTICE

### Commencement Date

Training commences on 5 February 2026 and concludes on 6 October 2026.

### Qualification Objective

This qualification is designed for individuals who wish to develop professional management and leadership practices and are seeking to be equipped with the knowledge, skills, and behaviours to drive business activities in a senior management or leadership role. The role and responsibilities of qualified applicants may also include taking responsibility for people, projects, operations, or services to deliver organisational success. They will have the professionalism to deliver impact, behave ethically, and demonstrate a commitment to continual learning and development.

The qualifications have been designed for practising or aspiring managers in roles such as Senior Manager, Regional Manager, Specialist Manager (with expertise in a specific business or technical function, such as quality, finance, risk, marketing, sales, IT, and human resources), Director, and CEO.

#### **“Start your journey to success today!**

Employers are actively looking for management qualifications on CVs, but only 1 in 5 managers has a recognised management qualification.

CMI qualifications offer a range of development opportunities across various levels, aligned with real job roles and the skills that employers need. Our qualifications are not only proven to improve performance, they're designed to provide a clear pathway for progression towards the ultimate Manager and Leadership achievement, Chartered Manager.”  
<https://www.managers.org.uk>

### Qualification Requirements

The Level 7 diploma programme is very rigorous, and applicants are expected to use research effectively and demonstrate excellent written and application skills. In addition to the applicant meeting relevant senior-level work-related skills, our educational requirements include the following:

- Bachelor's degree and five years of senior management experience, or
- Master's degree and three years of senior management experience, or
- Relevant professional certificates/ certifications, or
- Evidence of competency-based learning.

### Equivalence

The CMI Level 7 Diploma is equivalent to a master's degree.

### Capacity

Seats are limited to accommodate 25 learners only.

### Cost

The total cost amounts to \$8,070.00 (USD), which covers application fees, tuition, and materials, as well as a \$145.00 savings on books, which are now incorporated into CMI learning journeys.

### Blended Delivery

Learners will meet face-to-face for workshops or virtually for the Caribbean Region.

## PROGRAMME AT A GLANCE

General information about the CMI Level 7 Diploma is provided in Table 1 below. Important dates are also provided.

**Table 1 – Programme Information**

<b>44 Credits</b>	146 Guided Learning Hours 440 Total Unit Time
<b>Registration Period:</b>	5 to 9 January 2026 The Application Form is electronic and fillable. <b>Applications are due on 5 September 2025</b>
<b>Start Date:</b>	5 February 2026 for Orientation Modules will run over 6 weeks each.
<b>Total Cost</b>	\$8,070.00 (USD) Payment by module is available for individuals. At registration, \$538.00, and \$1,463.40 for each module.

## THE APPLICATION REQUIREMENTS

Each applicant must submit the following documents for consideration: Our electronic registration form is fillable for convenience. Scan and email the completed package to [mdawson@hlsc.edu.vg](mailto:mdawson@hlsc.edu.vg).

- 1) Completed registration form
- 2) Evidence of educational background
  - Bachelor's degree certificate (five years of senior-management experience), or
  - master's degree certificate (three years of senior management experience), or
  - relevant professional certificates/certifications, or
  - evidence of competency-based learning.
- 3) Curriculum vitae or resume
- 4) Personal Statement (a 600-word essay that describes your motivation for pursuing this qualification; it should be typed and double-spaced)
- 5) Two (2) letters of reference
- 6) Current job description
- 7) Copy of a valid photo ID
- 8) Copy of NHI Card or other proof of health insurance
- 9) Promissory note\* (\*If your employer will be financing your training, official written correspondence indicating the amount that will be paid on your behalf must be submitted.)

## COURSE DESCRIPTIONS

The L7 Diploma in Management and Leadership Practices consists of five modules, the descriptions of which are provided in Table 2 below.

**Table 2- Module Descriptions and the time required.**

CODE	DESCRIPTION	GLH	TUT	CRD
701	<b>Strategic Leadership</b> The unit aims to equip leaders with an in-depth understanding of strategic leadership within an organisational context. Leaders will explore the complexities of the role and the theoretical perspectives, approaches, behaviours and skills which can enhance their professional practice. The unit focuses on the leader's ability to respond creatively to complex organisational challenges and understand how to set and deliver sustainable strategic goals.	36	110	11
702	<b>Leading and Developing People to Optimise Performance</b> The unit aims to equip leaders with an in-depth understanding of how to lead and develop people effectively. They will explore the influence and impact of leadership theories, culture, wellbeing, development, design, policy and strategy that can be used creatively within the leadership role. Ultimately, leaders will have the opportunity to propose a leadership and development strategy aiming to value people while optimising an organisation's performance.	34	100	10
705	<b>Leading Strategic Change</b> This unit aims to equip leaders with an understanding of the scope, context, and complexity of leading strategic change. Leaders will understand how applying analytical techniques, theories, and models of change, along with creative problem-solving, can equip them to lead strategic change with confidence. The unit culminates in enabling leaders to develop a proposal for leading a strategic change.	24	80	8
706	<b>Finance for Strategic Leaders</b> The unit aims to provide leaders with an understanding of the scope, complexity and role of finance within an organisational context. Leaders will know how to critically assess methods for analysing financial data and information required to make strategic decisions. Ultimately, this unit aims to equip leaders with greater confidence in their understanding of the Finance function.	32	90	9
610	<b>Principles and Practices of Policy Development</b> The principles laid down in organisational, corporate, functional and departmental policies have a direct bearing on the daily activities of an organisation's workforce. Policy focuses on the activities which are of critical importance to an organisation. Policies can be used to set strategic direction. Policies also set expectations about the behaviours and values required by staff to work ethically and professionally within their roles and when representing the organisation.	20	60	6

**GLH-** Guided Learning Hours, **TUT-** Total Unit Time, **CRD** - Credits

## CMI LEVEL 7- WORKSHOP AND ASSESSMENT SCHEDULE

Workshop days are held in the Centre for Applied Marine Studies Building, 2<sup>nd</sup> Floor at the H. Lavity Stoutt Community College Campus at Paraquita Bay. See Table 3 below for details.

**Table 3 – Workshop dates, times and assignments**

Workshop Dates and Times	Code	Module Title	Draft due for Assignments	Final Due Date	Lecturer	GHL	TUT	CR
1 5 February 2026 9:00 am – 4:00 pm	All units	Induction Day 9:00 am – 4:00 pm	To be announced	Ongoing self-development	Sharlene Dabreo Lettsome MBE, CMgr.			
2 10 to 13 February 2026  9:00 am – 12:00 pm	701	Strategic Leadership	6 March 2026	20 March 2026	Marva Titley Smith, CMgr.	36	110	11
3 24 to 25 March 2026 9:00 am – 12:00 pm	702	Leading and Developing People to Optimise Performance	24 April 2026	8 May 2026	Sharlene Dabreo Lettsome MBE, CMgr.	34	100	10
Easter Holidays 1 to 6 April 2026								
4 12 to 13 May 2026 9:00 am – 12:00 pm	705	Leading Strategic Change	5 June 2026	19 June 2026	Marva Titley Smith, CMgr.	24	80	8
5 23 to 25 June 2026 9:00 am – 12:00 pm	706	Finance for Strategic Leaders	17 July 2026	31 July 2026	Davinia McGann, FCCA	32	90	9
3 to 21 August Emancipation Holidays								
6 24 to 25 August 2026 9:00 am – 12:00 pm	610	Principles and Practices of Policy Development	18 September 2026	2 October 2026	Arliene Smith Penn, PhD	20	60	6
Programme Evaluation								
7 6 October 2026 9:00 am – 12:00 pm		Reflective Session and Programme Evaluation	End of Training!		Debra Hodge, MBA			
Totals						146	440	44

Key: GHL – Guided Learning Hours  
TUT – Total Unit Time  
CR - Credits

## UK QUALIFICATION FRAMEWORKS

In the UK, there are nine levels that represent the education system. For example, level 0, or Entry Level, covers courses aimed at basic life skills through to level 8, which denotes PhD level qualifications.

The level indicates the degree of challenge in the learning. Qualifications at the same level are broadly equivalent in terms of their challenge. However, qualifications at the same level may vary in content or the time required to complete them. See Figure 1 below.

**Figure 1 – UK Level and Qualification**

LEVEL	QUALIFICATION		
8		DOCTORATE	
7	LEVEL 7 NVQ	MASTER'S DEGREE/ POSTGRADUATE	
6	HIGHER, DEGREE APPRENTICESHIP	HONOUR'S DEGREE	
5		FOUNDATION DEGREE, HND	DipHE
4		HNC	CertHE
3	ADVANCED APPRENTICESHIP	LEVEL 3 NVQ	AS/ A LEVEL
2	INTERMEDIATE APPRENTICESHIP	LEVEL 2 NVQ	GCSE- grade 9 to 4
1	TRAINEESHIP		GCSE- grade 3, 2, 1
ENTRY	SKILLS FOR LIFE		
	WORK-BASED LEARNING	VOCATIONAL TRAINING	ACADEMIC LEARNING

## OUR LEARNING ENVIRONMENT

HLSCC offers modern technologies and comfortable physical learning spaces. Classrooms are situated in the Centre for Applied Marine Studies, which overlooks a beautiful natural lagoon. Our dedicated lecturers are all approved by CMI in the UK and by HLSCC. A blended learning environment enables learners to attend workshops either face-to-face or virtually, accommodating those who are unable to attend in person. To reinforce learning, our lecturers offer virtual office hours. Assignments can be uploaded to our learning management system, and digital learner resources are readily accessible.

### What Learners Can Expect

- A. Our schedule features a six-week gap between modules.
- B. Integration of MOODLE, a learning management system, to house all instructional materials and learner resources, and also provides a facility for assignment submission in digital format.
- C. A hybrid learning environment that delivers face-to-face and virtual instruction. We can accommodate Caribbean-Region learners.
- D. Virtual office hours with the lecturer to support and enrich learning.
- E. Work-based assignment methods are designed to evaluate your organisation's performance.
- F. Assignments are reviewed with software to detect plagiarism, similarity, and the prohibited use of artificial intelligence in CMI assignments.
- G. Lecturer reviews the learner's draft assignments and provides valuable feedback.
- H. Detailed marking sheets from the CMI assessors.
- I. Monitoring student progress towards completion.
- J. CMI provides digital diplomas.
- K. Individuals (but not organisations) can finance the training by paying per module instead of for the entire programme upfront. Payment plan options are also available upon request, allowing for modular payments.



## MEMBERSHIP

**Join the community and reach your potential.**

"Whether you're at the start of your career, an ambitious high-flyer, a dedicated manager looking to sharpen your skills, or an entrepreneur looking to make an impact, CMI membership has a solution for you.

In today's ever-adapting environment, CMI will be your lifelong career partner, giving you a competitive edge through tailored support, tools, events and resources to develop your management and resources to develop your management and leadership potential." <http://www.managers.org.uk>



## CMI LEVEL 7 LEARNERS' FEEDBACK



"The assignments were appropriate, and the feedback from lecturers was generally good."

The work-based assessment methods provide practical tools to help evaluate my organisation's performance."

"Group sessions were very beneficial, and we also had one-to-one sessions with the lecturer, which were helpful."

"The classes taught me about optimising how people can grow and learn in the workplace."

"I found the Leading Strategic Change class extremely useful because my workplace is experiencing a lot of change."

"I learnt a great deal about cost-benefit analysis in my Finance class and its importance."

"The tutorial sessions were helpful and brought clarity to the assignments. They made the material relate more to my workplace."

"I loved how structured and organised the programme is, and it followed the schedule. If I were unable to attend class, I would join online or have access to recorded sessions."

"The UK markers read my paper in detail, as evidenced by the feedback received. I appreciate that it was very specific, providing tips on how to improve."

CMI Level 7 Diploma learners, 2024-2025

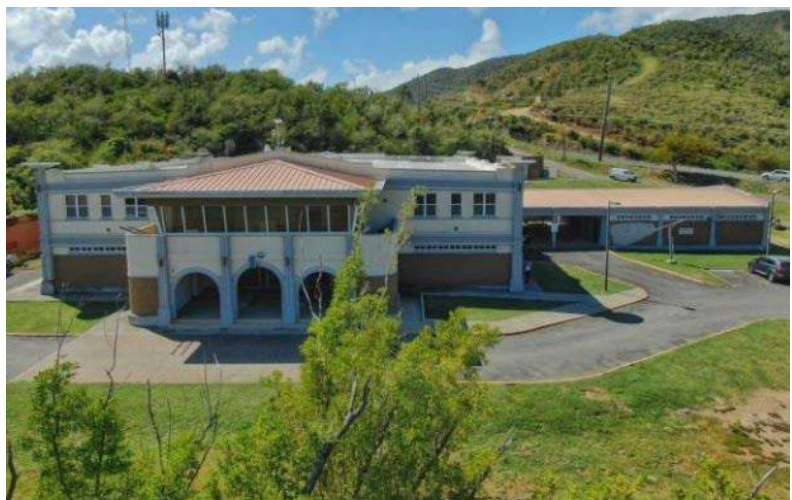
## CONTACT DETAILS FOR FURTHER INFORMATION

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More information about CMI at HLSCC can be found on our website at: <https://hlsc.edu.vg/centres-institutes/chartered-management-institute/>